

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD  
OF CUYAHOGA COUNTY (ADAMHS BOARD)**

**POLICY STATEMENT**

**SUBJECT: MANAGEMENT PLAN POLICY**

**EFFECTIVE DATE: February 1, 2025**

**PURPOSE**

To provide Executive leadership for the ADAMHS Board in the extended absence of the Chief Executive Officer (CEO).

**POLICY**

It is the policy of the ADAMHS Board that in the CEO's extended absence, planned or emergency, the CEO and/or the Board Chair will designate Executive responsibility to a member and/or members of the Executive Team to serve in the capacity of the CEO. The CEO and/or the Board Chair may consider all Chief and Assistant Chief Level Executive Team members, including, but not limited to:

**Executive Team:**


- Chief Operating Officer
- Chief Financial Officer
- Assistant Chief Clinical Officer
- Chief Strategy and Performance Officer
- Chief External Affairs Officer

The Executive Team member and/or members serving in the capacity of the CEO will make all decisions to ensure smooth and continued operation of the Board. The CEO or an Executive Team member, when the CEO is unavailable, shall notify the Board Chair when the need for an Executive Team member and/or member is required to serve in the capacity of the CEO.

In the absence of the CEO, the Executive Team member and/or members serving in the capacity of the CEO shall follow Board policy unless a revision has been submitted and approved by the Board of Directors.

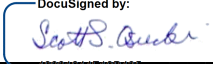
**Supersedes and retires:** Management Plan Policy, Effective October 25, 2023

Reference: N/A

Signed by:  
  
 J. Robert Fowler, Ph.D.  
 ADAMHS Board Chair

January 29, 2025

Approval Date

DocuSigned by:  
  
 Scott S. Osiecki  
 ADAMHS Board Chief Executive Officer

January 2028

Review Date